

# think-cell Introduction Course

## OBJECTIVES

think-cell is an addin for PowerPoint & Excel. This course is designed to enable users to quickly create business slides with stunning charts in minutes. Additionally, labels, connectors, arrows are just a mouse click away, and are automatically placed precisely where they belong. The look of all drawings is optimized to fulfill the requirements of a clean and professional slide design.

**Duration:** 1 Day

### 1. INTRODUCTION

- Toolbar and Elements menu
- Rotating and flipping elements
- Resizing elements
- Selecting elements and features
- Formatting and style

### 2. INTRODUCTION TO CHARTING

- Inserting a new chart
- Adding and removing labels
- Entering chart data
- Styling the chart

### 3. DATA ENTRY

- Internal datasheet
- Absolute and relative values
- Transposing the datasheet
- Reverse order in datasheet
- Extract numerical data from images

### 4. TEXT LABELS

- Types of labels
- Automatic label placement
- Manual label placement
- Text fields
- Text label property controls
- Pasting text into multiple labels

### 5. COLUMN CHART, LINE CHART & AREA CHART

- Column chart and stacked column chart
- Clustered chart/100% chart/Line chart/
- Error bars
- Area chart/Combination chart
- Chart decorations/Scales and axes
- Arrows and values/Legend

### 6. WATERFALL CHART

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- Creating a waterfall chart
- “Percent of datasheet 100%=” as label content

### 7. MEKKO CHART

- Mekko chart with %-axis
- Mekko chart with units
- Ridge Other Series

### 8. PIE CHART

### 9. SCATTER CHART AND BUBBLE CHART

- Labels
- Scatter chart
- Bubble chart
- Trendline and partition

### 10. EXCEL DATA LINKS

- Creating a chart from Excel
- Transposing linked data
- Updating a linked chart
- Data Links
- Maintaining data links