

QuarkXPress Advanced

OBJECTIVES

Set up multi-page spreads, set tool preferences, and create a library; create and edit Bezier paths, manually resize text, create a type mask, and adjust tracking and kerning; add page numbering, list creation, and table-of-contents formatting; apply spot colours, create colour blends and multi-ink colours, and work with Job Jackets and Job Tickets.

Duration: 1 Day

1. EFFICIENT LAYOUT

- Document setup
- Libraries
- Item spacing
- Synchronization

2. BEZIER PATHS

- Working with Bezier paths
- Bezier paths and type
- Bezier paths and images

3. TYPOGRAPHY

- Manual text resizing
- Graphics in typography
- Precise leading control
- Special characters
- Horizontal spacing

4. LONG DOCUMENTS

- Sectioning documents
- Books
- Lists

5. WORKING WITH COLOUR

- Colours and blends
- Transparency

6. JOB JACKETS

- Managing a project
- Evaluating a layout