

Microsoft Streams Essential Training

OBJECTIVES

Teach users how to upload, view, and share videos securely. You will also learn how to organize content into Channels and Groups so it's easier to find as well as integrate videos from Stream with other applications.

Duration: ½ Day

1. Introduction

- Interface
- Groups & Channels

2. Create Content

- Upload a video
- Permissions and privacy
- Add subtitles and captions
- Processing your video
- Create a channel/group
- Supported video formats

3. Discover content

- Search and find
- Explore interesting content
- Follow channels

4. Watch Videos

- Playback
- Like a video
- Comment
- Share a video
- Watch later
- Playback Speed

5. Share

- Share a video
- Embed a video
- Invite co-workers

6. Microsoft Stream in other apps

- Microsoft Teams
- SharePoint Online

7. User Settings

- Set your language
- Email notifications