



## MICROSOFT WORD VBA - INTRODUCTION

*Course Duration: 1 Day*

### **1. Getting started with Visual Basic Editor**

- Visual Basic for Applications
- Working with properties and modules
- Working with the Code window

### **2. Programming in VBA**

- Working with data
- Understanding scope

### **3. Word objects**

- Programming with objects
- Document objects
- Table objects

### **4. Control structures**

- Using decision structures
- Using loop structures

### **5. Working with custom dialog boxes**

- Creating custom dialog boxes
- Handling events

### **6. Debugging and error-handling**

- Errors in code
- Using debugging techniques
- Error-handling