



## MICROSOFT POWERPOINT 2007 EXAM (70-603) OBJECTIVES

### 1. Creating and Formatting Presentations

- 1.1 Create new presentations.
- 1.2 Customize slide masters.
- 1.3 Add elements to slide masters.
- 1.4 Create and change presentation elements.
- 1.5 Arrange slides.

### 2. Creating and Formatting Slide Content

- 2.1 Insert and format text boxes.
- 2.2 Manipulate text.
- 2.3 Add and link existing content to presentations.
- 2.4 Apply, customize, modify, and remove Animations.

### 3. Working With Visual Content

- 3.1 Create SmartArt diagram.
- 3.2 Modify SmartArt diagrams.
- 3.3 Insert illustrations and shapes.
- 3.4 Modify illustrations.
- 3.5 Arrange illustrations and other content.
- 3.6 Insert and modify charts.
- 3.7 Insert and modify tables.

### 4. Collaborating on and Delivering Presentations

- 4.1 Review presentations.
- 4.2 Protect presentations.
- 4.3 Secure and Share Presentations.
- 4.4 Prepare printed materials.
- 4.5 Prepare for and rehearse presentation delivery.