



MICROSOFT FRONTPAGE - ADVANCED

Course Duration: 1 Day

1. Effects and components

- Dynamic effects
- Applying DHTML effects
- Inserting a date and time stamp
- Templates and components
- Creating a template/a site index
- Inserting a Flash animation
- Creating a banner ad

2. Style sheets

- Creating style sheets
- Applying styles with an embedded style sheet
- Creating a class style
- Creating inline styles
- External style sheets
- Creating an external style sheet
- Linking pages to an external style sheet
- Identifying rules of the cascade

3. Forms

- Creating a form
- Using the Form Page Wizard
- Inserting a form/fields
- Setting field properties
- Setting field validations
- Creating a search form
- Collecting form results
- Saving form results in a text file, in an e-mail message, in an Access database

4. Frames

- Applying frames
- Creating a frameset
- Adding pages to a frameset
- Loading pages in a target frame
- Modifying frame pages
- Modifying frame page properties
- Deleting a frame

5. Layers and behaviors

- Applying/creating a layer
- Controlling layer visibility
- Applying behaviors
- Applying the Go To URL action
- Applying the Change Property action
- Creating popup messages
- Creating popup text
- Swapping an image

6. Data-driven pages

- Database wizards
- Using the Database Results Wizard
- Creating a database query
- Using the Database Interface Wizard
- Web Parts
- Discussing Web Parts
- Connecting Web Parts
- Data Views
- Exploring Data Views
- Sorting and grouping data
- Filtering records

7. Layout tables

- Creating and formatting layout tables
- Inserting a layout table
- Drawing a layout table
- Using the Autostretch option
- Creating a layout cell
- Formatting cell borders
- Applying cell shadows

8. Managing Webs

- Tasks view
- Assigning and sorting tasks
- Exploring task status
- Reports
- Running an Assigned To report
- Running a Site Summary report
- Running a Publish Status report
- Discussing Usage reports
- Source control
- Activating source control
- Checking in and checking out a file

9. Designing and promoting Webs

- Designing Webs
- Planning the design
- Discussing design considerations
- Creating editable regions in a template
- Attaching and detaching a Dynamic Web Template
- Designing Web pages for different browsers
- Promoting Webs
- Planning your Web promotion
- Inserting a META tag